

**ANNUAL PROCUREMENT PLAN  
CY 2016**

Name of Local Government Unit: Municipality of Castillejos, Zambales

Program Control No.:

Department / Office:

CAPITAL OUTLAY

Regular \_\_\_\_\_

Amount: \_\_\_\_\_

Page \_\_\_\_\_

Contingency: \_\_\_\_\_

Total \_\_\_\_\_

**DISTRIBUTION**

Item No.	DESCRIPTION	Unit of Issue	Unit Cost	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		TOTAL QUANTITY	TOTAL AMOUNT
				Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT		
1	Photocopier Machine	pc	60,000.00	3	180,000.00	1	60,000.00					4	240,000.00
2	Printer 3 n 1	set	4,500.00	4	18,000.00	1	4,500.00				0.00	5	22,500.00
3	Computer Set	set	25,000.00	4	100,000.00	2	50,000.00	1	25,000.00			7	175,000.00
4	Uninterrupted Power Supply	pc	3,000.00	6	18,000.00			2	6,000.00	2	6,000.00	10	30,000.00
5	External Hard Drive 1TB	pc	3,500.00	6	21,000.00	2	7,000.00	2	7,000.00			10	35,000.00
6	Electronic Typewriter	pc	10,000.00	1	10,000.00		0.00					1	10,000.00
7	Projector	pc	25,000.00	1	25,000.00							1	25,000.00
8	Laptop	pc	35,000.00	6	210,000.00							6	210,000.00
9	Monoblock Chairs	pc	300.00	40	12,000.00	10	3,000.00	10	3,000.00	10	3,000.00	70	21,000.00
10	Monoblock Table	pc	1,200.00	1	1,200.00			1	1,200.00			2	2,400.00
11	Rechargeable Flashlight	pc	500.00	2	1,000.00	2	1,000.00	2	1,000.00	2	1,000.00	8	4,000.00
12	Megaphone	pc	3,000.00			1	3,000.00					1	3,000.00
13	Stainless Steel Cabinet	pc	6,000.00	1	6,000.00	1	6,000.00	1	6,000.00	1	6,000.00	4	24,000.00
14	Hanging Cabinet	pc	25,000.00	1	25,000.00		0.00					1	25,000.00
15	Water Dispenser	pc	2,000.00			1	2,000.00				0.00	1	2,000.00
16	Computer Monitor (LED)	pc	3,200.00		0.00		0.00	3	9,600.00	2	6,400.00	5	16,000.00
17	HP Laser Printer	pc	8,000.00			1	8,000.00					1	8,000.00
18	Centralized Airconditioning System	unit	30,000.00			1	30,000.00				0.00	1	30,000.00
19	Speaker with Amplifier and Microphone	set	8,000.00	1	8,000.00							1	8,000.00
20	Printer Bottomless	pc	7,000.00	3	21,000.00		0.00		0.00		0.00	3	21,000.00
21	Stand Fan	pc	1,500.00	2	3,000.00			1	1,500.00			3	4,500.00
22	12 Digit Calculator w/ Printer	pc	10,000.00	2	20,000.00							2	20,000.00
23	Internet Pocket WiFi	pc	4,500.00	1	4,500.00							1	4,500.00
24	Steel Cabinet (4 Drawers)	pc	7,500.00	7	52,500.00			1	7,500.00			8	60,000.00
25	Fire Extinguisher	pc	4,000.00	1	4,000.00							1	4,000.00

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				Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT		
26	Global Positioning System (GPS)	pc	26,000.00	1	26,000.00							1	26,000.00
27	Service Vechile (Pick up Truck)	pc	1,000,000.00	1	1,000,000.00							1	1,000,000.00
28	Office Table	pc	3,500.00	10	35,000.00							10	35,000.00
29	Swivel Chair (Gas Lift)	pc	2,000.00	12	24,000.00	1	2,000.00	1	2,000.00	1	2,000.00	15	30,000.00
30	Aircon Window type	pc	20,000.00	1	20,000.00							1	20,000.00
	<b>TOTAL</b>												<b>2,115,900.00</b>

This is to certify that the above procurement plan is accordance with the objective of this office.

Prepared by:

**LUZVIMINDA P. ASIO**  
(Chief / Head Office)