Republic of the Philippines
Province of Zambales
MUNICIPALITY OF CASTILLEJOS

BIDS AND AWARDS COMMITTEE

NOTICE OF SMALL VALUE PROCUREMENT

November 16, 2026

The Municipality of Castillejos, through its Bids and Awards Committee (BAC), invites interested suppliers to submit quotations for the hereunder procurement project in accordance with the applicable provisions of RA 12009, otherwise known as the New Government Procurement Act, and its Implementing Rules and Regulations.

Procurement Details:

Particulars	Description
Project Title	Provision of Meals and Snacks for Regular Session and MTFRB Meeting (November)
Project Reference No.	2026-1041
Approved Budget for the Contract (ABC)	Php 148,000.00
Funding Source	General Fund
Procurement Method	Small Value Procurement
Delivery/Implementation Period	3 calendar days
Delivery/Project Location	Sangguniang Bayan Office Municipality of Castillejos, Zambales

For the information and reference of interested suppliers, a copy of **Purchase Request (PR)**, containing the requested items and their corresponding specifications and quantities, is attached to this Notice and shall form part of the procurement requirements.

All interested suppliers are requested to submit their duly accomplished and signed quotations together with the required eligibility and technical documents on or before **November 19, 2026** at the Bids and Awards Committee (BAC) Office, this municipality or via email at lgucastillejos.bac@gmail.com

The quotation must not exceed the Approved Budget for the Contract (ABC). Quotations received after the prescribed deadline shall not be accepted.

The Local Government Unit of Castillejos reserves the right to reject any or all quotations, declare failure of procurement, or not award the contract in accordance with the applicable provisions of RA 12009 and its IRR, without thereby incurring any liability to the affected supplier.

For further inquiries and clarification, interested parties may contact the BAC Secretariat through the following:

MS. MARIANE C. ESPINO, MPM / MS. LEAH VINA A. ATINTO
BAC Secretariat
Office of the Mayor
Barangay San Juan, Castillejos, Zambales
Mobile No. 09919986889 / 09517842375

MS. AMELIA P. SANTOS
BAC Chairperson

PURCHASE REQUEST

LGU: Municipality of Castillejos **Fund:** General

Department: Sangguniang Bayan
Section:
PR No.: 100-2611-206
FPP : 1016
Date: 11-13-2026

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1		November 3, 2026 - Regular Session			
	pax	Am Snacks: Chicken Pesto Pasta w/ Lumpiang Shanghai, soda, Bottled water	45		
		Lunch: Rice, Beef Brocilli, Fried Daing Bangus, Buko Pandan, soda, Bottled water	45		
2		November 4, 2026 - MTFRB Meeting			
	pax	Pm Snacks: Chicken Pesto Pasta w/ Fried chicken, soda, Bottled water	60		
3		November 5, 2026 - Committee on Tourism			
	pax	Pm Snacks: Macaroni salad w/ Fried chicken, soda, Bottled water	30		
4		November 5, 2026 - Committee on Appropriation			
	pax	Pm Snacks: Macaroni salad w/ Fried chicken, soda, Bottled water	30		
5		November 5, 2026 - Committee on Labor and Employment			
	pax	Pm Snacks: Macaroni salad w/ Fried chicken, soda, Bottled water	30		
6		November 9, 2026 - Regular Session			
	pax	Am Snacks: BakeMac w/ Garlic bread, soda, Bottled water	50		
		Lunch: Rice, Pork Sisig, Fish Steak, coffee jelly, soda, Bottled water	50		
7		November 9, 2026 - Committee on Engineering Public Works & Infrastructure			
	pax	Pm Snacks: BakeMac w/ Lumpiang shanghai, soda, Bottled water	30		
8		November 9, 2026 - Committee on Health			
	pax	Pm Snacks: Beef Spaghetti w/ Fried Chicken, soda, Bottled water	30		
9		November 10, 2026 - Committee on Land Use			
	pax	Pm Snacks: Potato salad w/ Fried chicken, soda, Bottled water	30		
10		November 11, 2026 - Committee on Health			
	pax	Am Snacks: Ham & Egg Sandwich, soda, Bottled water	30		
11		November 11, 2026 - Committee on Barangay Affairs			
	pax	Am Snacks: Ham & Egg Sandwich, soda, Bottled water	30		
12		November 11, 2026 - Committee on Ways and Means			
	pax	Am Snacks: Ham & Egg Sandwich, soda, Bottled water	30		
13		November 11, 2026 - MTFRB Meeting			
	pax	Pm Snacks: Ham & Egg Sandwich, soda, Bottled water	30		
14		November 11, 2026 - Committee on Barangay Affairs			
	pax	Pm Snacks: Ham & Egg Sandwich, soda, Bottled water	30		
15		November 11, 2026 - Committee on Labor and Employment			
	pax	Pm Snacks: Ham & Egg Sandwich, soda, Bottled water	30		
			TOTAL		

Purpose: For Sangguniang Bayan Regular Session and MTFRB Meals & Snacks

	Requested by:	Cash Availability:	Approved by:
Signature :			
Printed Name:	**CHRISTIAN T. ESPOSO**	**RENELUZ D. DAVID**	**CHRISTIAN T. ESPOSO**
Designation :	Municipal Vice Mayor	Municipal Treasurer	Municipal Vice Mayor