Republic of the Philippines
Province of Zambales
MUNICIPALITY OF CASTILLEJOS

BIDS AND AWARDS COMMITTEE

NOTICE OF SMALL VALUE PROCUREMENT

November 16, 2026

The Municipality of Castillejos, through its Bids and Awards Committee (BAC), invites interested suppliers to submit quotations for the hereunder procurement project in accordance with the applicable provisions of RA 12009, otherwise known as the New Government Procurement Act, and its Implementing Rules and Regulations.

Procurement Details:

Particulars	Description
Project Title	Provision of Meals and Snacks for Regular Session, Committee Hearing and MTFRB Meeting
Project Reference No.	2026-1040
Approved Budget for the Contract (ABC)	Php 276,000.00
Funding Source	General Fund
Procurement Method	Small Value Procurement
Delivery/Implementation Period	3 calendar days
Delivery/Project Location	Sangguniang Bayan Office Municipality of Castillejos, Zambales

For the information and reference of interested suppliers, a copy of **Purchase Request (PR)**, containing the requested items and their corresponding specifications and quantities, is attached to this Notice and shall form part of the procurement requirements.

All interested suppliers are requested to submit their duly accomplished and signed quotations together with the required eligibility and technical documents on or before **November 19, 2026** at the Bids and Awards Committee (BAC) Office, this municipality or via email at lgucastillejos.bac@gmail.com

The quotation must not exceed the Approved Budget for the Contract (ABC). Quotations received after the prescribed deadline shall not be accepted.

The Local Government Unit of Castillejos reserves the right to reject any or all quotations, declare failure of procurement, or not award the contract in accordance with the applicable provisions of RA 12009 and its IRR, without thereby incurring any liability to the affected supplier.

For further inquiries and clarification, interested parties may contact the BAC Secretariat through the following:

MS. MARIANE C. ESPINO, MPM / MS. LEAH VINA A. ATINTO
BAC Secretariat
Office of the Mayor
Barangay San Juan, Castillejos, Zambales
Mobile No. 09919986889 / 09517842375

MS. AMELIA P. SANTOS
BAC Chairperson

PURCHASE REQUEST

LGU: Municipality of Castillejos **Fund:** General

Department: Sangguniang Bayan **PR No.:** 100-2611-205 **Date:** 11-12-2026

Section: **FPP :** 1016

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1		October 5, 2026 - Regular Session			
	pax	Am Snacks: Cheesy BakeMac, Fried Chicken, soda, Bottled water	50		
		Lunch: Rice, Bistek Tagalog, Chopsuey w/ quail egg, Buko Pandan, soda, Bottled water	50		
2		October 6, 2026 - Committee on Environmental Protection and Natural Resources			
	pax	Am Snacks: BakedMac w/ Fried chicken soda, Bottled water	30		
3		October 7, 2026 - MTFRB (Elecom Election of Zone 1 Treasurer)			
	pax	Am Snacks: Ham and Egg with Cheese Sandwich, soda, Bottled water	15		
		Lunch: Rice, Pork Sweet & Sour, Pork Sisig, Buko Pandan, soda, Bottled water	15		
		Pm Snacks: Mixed Pancit w/ Fried Chicken, soda, Bottled water	15		
4		October 7, 2026 - MTFRB Meeting			
	pax	Pm Snacks: Beef Spaghetti w/ Fried Chicken, soda, Bottled water	50		
5		October 8, 2026 - Committee on Food and Agriculture			
	pax	Am Snacks: Clubhouse Sandwich w/ Fries, soda, Bottled water	30		
6		October 12, 2026 - Regular Session			
	pax	Am Snacks: Chicken Pesto Pasta w/ Fried Chicken, soda, Bottled water	40		
		Lunch: Rice, Fried Quarter Legs, Pork Menudo, Buko salad, soda, Bottled water	40		
7		October 12, 2026 - Committee on Health			
	pax	Pm Snacks: Pancit Palabok w/ Fried chicken, soda, Bottled water	30		
8		October 13, 2026 - Committee on Health			
	pax	Am Snacks: Beef Spaghetti w/ Fried Chicken, soda, Bottled water	30		
9		October 15, 2026 - Committee on Transportation			
	pax	Pm Snacks: Mixed Pancit w/ Fried chicken, soda, Bottled water	30		
10		October 15, 2026 - Committee on Peace and Order			
	pax	Pm Snacks: Beef Spaghetti w/ Fried Chicken, soda, Bottled water	30		
11		October 19, 2026 - Regular Session			
	pax	Am Snacks: Mixed Pancit w/ Fried chicken, soda, Bottled water	45		
		Lunch: Rice, Pork Steak, Chopsuey w/ quail egg, soda, Bottled water	45		
12		October 21, 2026 - Committee on Land Use			
	pax	Am Snacks: Beef Spaghetti w/ Fried Chicken, soda, Bottled water	30		
13		October 21, 2026 - Committee on Social Services			
	pax	Am Snacks: Beef Spaghetti w/ Fried Chicken, soda, Bottled water	30		
14		October 21, 2026 - Committee on Public Facilities and Utilities			
	pax	Am Snacks: Beef Spaghetti w/ Fried Chicken, soda, Bottled water	30		
15		October 21, 2026 - Committee on Appropriations			
	pax	Pm Snacks: Special Tacos, soda, Bottled water	30		

PURCHASE REQUEST

LGU: Municipality of Castillejos **Fund:** General

Department: Sangguniang Bayan **PR No.:** 100-2611-205 **Date:** 11-12-2026

Section: **FPP :** 1016

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
16		October 21, 2026 - Committee on Barangay Affairs			
	pax	Pm Snacks: Beef Spaghetti w/ Fried Chicken, soda, Bottled water	30		
17		October 21, 2026 - MTFRB Meeting			
	pax	Pm Snacks: Chicken Pesto Pasta w/ Fried Chicken, soda, Bottled water	50		
18		October 22, 2026 - Committee on Land Use			
	pax	Am Snacks: Mixed Pancit w/ Fried Chicken, soda, Bottled water	30		
19		October 22, 2026 -Committee on Environmental Protection and Natural Resources(9am)			
	pax	Am Snacks: Mixed Pancit w/ Fried Chicken, soda, Bottled water	30		
20		October 22, 2026 -Committee on Environmental Protection and Natural Resources(10am)			
	pax	Am Snacks: Mixed Pancit w/ Fried Chicken, soda, Bottled water	30		
21		October 26, 2026 - Regular Session			
	pax	Am Snacks: Chicken Pesto Pasta w/ Fried Chicken, soda, Bottled water	50		
		Lunch: Rice, Chicken Inasal, Fish Steak, Buko Pandan, soda, Bottled water	50		
22		October 28, 2026 - Committee on Peace and Order			
	pax	Am Snacks: Pancit Palabok w/ Fried chicken, soda, Bottled water	30		
23		October 28, 2026 - MTFRB Meeting			
	pax	Pm Snacks: Chicken Pesto Pasta w/ Fried Chicken, soda, Bottled water	60		
			TOTAL		

Purpose: For Sangguniang Bayan Regular Session, Committee Hearing and MTFRB Meals & Snacks

	Requested by:	Cash Availability:	Approved by:
Signature :			
Printed Name:	**CHRISTIAN T. ESPOSO**	**RENELUZ D. DAVID**	**CHRISTIAN T. ESPOSO**
Designation :	Municipal Vice Mayor	Municipal Treasurer	Municipal Vice Mayor